

# COOPERATION AGREEMENT

between the

**EUROPEAN UNIVERSITY VIADRINA FRANKFURT (ODER), GERMANY**

and the

**SAINT PETERSBURG STATE UNIVERSITY, RUSSIAN FEDERATION**

Both parties entering into this contract agree on the following:

## A. COOPERATION

1. The parties of this agreement will **promote and develop** cooperation between both universities in all subjects taught at both.
2. Both parties **guarantee**:
  - a) the exchange of academic **publications and information** of mutual interest.
  - b) the exchange of university **teachers and academic staff** as well as students between both universities.
  - c) the carrying out of joint research projects.
  - d) the establishment of further forms of cooperation by both universities.
3. The contracting **parties** decide by mutual agreement which joint projects in **research and teaching are to be realised** on the basis of this framework agreement.

## B. STUDENT EXCHANGE

In order to promote student exchange the two **contracting parties** agree upon a student exchange programme in accordance with the following conditions:

1. **Number of students and duration of stay.** The number of students each contracting university may exchange is to be specified on the basis of mutual agreement.

Before departure each student is to receive written notification of admission to the host university. The stay abroad is for the duration of not more than one year for each student.

2. **Study plan.** The study programme of each student with regard to research and lectures to be attended is to be drawn up by the student in conjunction with an advisor of studies from the host university.

The host university provides a letter of acceptance for every student. It is presumed that the students have an adequate command of the relevant language enabling them to follow the lectures at the host university. Students who do not speak German can also be admitted if they have an adequate command of the English language; However, restrictions may apply as to the availability of classes offered in English at the Vidarina.

3. **Admission and recognition.** Exchange students are to be enrolled at the host university. After the end of the session the students are personally responsible for communicating their performance assessment to the home university.

Marks attained at the host university by the exchange students are to be **recognised by the home university.** The conversion of the marks, credits etc. into the domestic assessment system is incumbent upon the home university.

4. **Enrollment, fees, administration.** All exchange students must remain enrolled at the home university and pay their tuition fees there. The host university waives tuition fees. The students are personally responsible for obtaining the necessary travel documents. Fees for the use of the library, student and sports facilities form part of the study expenses. Additional costs normally incurred by home students such as laboratory fees, special sports events are to be borne by the exchange students. Under German law an exemption from the semester contribution (*Semesterbeitrag*) for the social welfare benefits provided by the Student Welfare Organisation (*Studentenwerk*) to the student body at the European University Viadrina Frankfurt (Oder) is not possible.

Exchange students are subject to the rules and regulations of the host university. Exchange students complete their studies at the home university.

5. **Accommodation, books, subsistence and living expenses.** The students bear the costs of accommodation, books and living expenses themselves. The universities assist the students in the search for accommodation.

The students bear the costs of medical insurance. Exchange students are required to join a medical insurance scheme as is demanded by the host country and or university.

Travelling and subsistence expenses are to be borne by the students.

6. **Definitions.** In this contract 'home university' denotes the university from which the exchange students come; the 'host university' is the university which has agreed to admit exchange students from the home university.

### C. PROGRAMME ADMINISTRATION

Each university designates a person charged with the cooperation and exchange programme. The people responsible inform their respective partners about any changes to the programme.

### D. THE PERIOD OF VALIDITY OF THE CONTRACT

1. The contract takes effect on the day of signing by the presidents of the two universities.
2. The contract is of unlimited duration. Any modifications or amendments to this contract are subject to mutual agreement. Both parties reserve the right to terminate this contract in compliance with a period of notice of twelve months.


Approved:

For the European University Viadrina  
Frankfurt (Oder)

For the Saint Petersburg State University  
Saint Petersburg

Date:

Date:

  
Prof. Dr. Gesine Schwan  
Chancellor (Präsident)

  
Prof. Dr. Irina Verbitskaya  
Deputy Rector

