

PROTOCOL ON STUDENT EXCHANGE

between

**SAINT-PETERSBURG STATE UNIVERSITY
(RUSSIAN FEDERATION)**

and

**UNIVERSITY OF ZAGREB
(CROATIA)**

Federal State Budgetary Educational Institution of Higher Professional Education «Saint-Petersburg State University» (hereinafter - Saint-Petersburg University), duly represented by Senior Vice-rector for Academic Affairs and Research, Igor Gorlinsky, acting on the basis of Proxy dated 08.11.2010 № 12-21-3, on the one part,

and

University of Zagreb, duly represented by the Vice-rector for International Co-operation Professor Ksenija Turković, PhD, on the other part,

hereinafter collectively referred to as Parties,

according to and basing on the Agreement on Cooperation between the Saint-Petersburg University and University of Zagreb signed on 28.09.2005, agreed to continue their academic cooperation and have prepared to that effect the following Protocol on Student Exchange.

§ 1

1.1. The Parties will conduct exchange of undergraduate and graduate students for non-degree studies in accordance with the rules and regulations set in this Protocol.

§ 2

The Parties agree to set following terms and conditions for student exchange:

2.1. The total number of exchange students from each Party shall not exceed 2 (*two*) undergraduate or graduate students for one term or 1 (*one*) students for one academic year. In the exceptional cases the exchange period can be prolonged for more than it is stipulated in this Protocol. Such prolongation should be approved by the home university and agreed between the parties.

2.2. The home university will be responsible for the initial selection of exchange students; however, the host university reserves the right to accept or reject a candidate on the basis of regular academic selection criteria.

2.3. Exchange students will be exempted from paying tuition fees to the host university, but shall pay tuition fees at the home university, if applicable. Exchange students have to pay all other compulsory fees as according to the rules and regulations of the host university. Exchange

students shall be informed about all compulsory fees in advance. Students of the Saint-Petersburg University have to pay costs related to the Student book (index).

2.4. All the expenses related to participation in the exchange in accordance with this Protocol, including visa related expenses, medical and accident insurance expenses, travel expenses as well as accommodation and living costs and any additional expenses connected to the participation in the exchange shall be covered by the exchange student or by a third party where available. The home university may support exchange student with a grant, if possible.

2.5. The host university assists the exchange student in arranging accommodation (at University of Zagreb – at the dormitories of the University of Zagreb, at Saint-Petersburg State University – at the dormitories of Saint-Petersburg State University).

2.6. All the exchange students should have a medical and accident insurance valid on the territory of the host country during the whole exchange period.

2.7. Students who participate in the exchange program will be awarded grades and credits in accordance with the academic policies and regulations of the host university. All the exchange students receive a transcript of records at the end of the exchange period. If the transcript cannot be given directly to the student in accordance with the host university rules, it shall be put into the home university's disposal not later than one month after the termination of the exchange period.

2.8. Exchange students shall follow the rules of the host university and the law of the host country. Any infringement of the given rules and laws can be subject to pre-term dismissal from the host university.

2.9. All the exchange students will be enrolled on an equivalent base and given the same privileges as the national students.

§ 3

3.1. The Parties can, by mutual consent, introduce changes and additions to this Protocol in order to improve the effectiveness of cooperation.

3.2. This Protocol on student exchange will come into effect from the date of signing and will remain in force until August 1, 2014.

3.3. Should any dispute, disagreement or claim arise between the Parties in concern of this Protocol, the Parties shall try to settle them by negotiations.

This Protocol is prepared in two original copies in English, one for each Party.

For Federal State Budgetary Educational Institution of Higher Professional Education «Saint-Petersburg State University»

For University of Zagreb

Senior Vice-rector for Academic Affairs and Research

Vice-rector for International Cooperation

Professor Igor Golitskiy

Professor Ksenija Turković, PhD

Date:

Date:

12 September 2011

