

PROTOCOL ON ACADEMIC AND RESEARCH STAFF EXCHANGE
between
THE UNIVERSITY OF HELSINKI
and
SAINT-PETERSBURG UNIVERSITY

Federal State Budgetary Educational Institution of Higher Professional Education “Saint-Petersburg State University”, Russian Federation, hereinafter referred to as the “SPbU”, represented by its Rector Prof. Nikolay Kropachev,
and
the University of Helsinki, Finland, hereinafter referred to as the “UH”, represented by its Rector, Prof. Thomas Wilhelmsson,

hereinafter referred to together as the “Parties” and solely to as the “Party”,

in accordance with the Agreement for Cooperation concluded by the Parties on September 30, 2011 (hereinafter referred to as the “Agreement”),

hereby agree upon following:

§ 1

- 1.1. The Parties will continue and develop scientific, academic and other forms of cooperation in the areas of their mutual interest, also involving other interested institutions, organizations and associations.
- 1.2. The Parties will promote conducting joint scientific and academic activities, publication of papers, journals, textbooks and tutorials, organization of seminars, conferences, and other joint projects.
- 1.3. With the objects indicated in cl. 1.1. and 1.2. of the Protocol the Parties will promote the exchange of academic and research staff during the validity of the present Protocol and in accordance with the terms and conditions set by the present Protocol.

§ 2

- 2.1 The Parties agree that the total annual duration of exchange in the frameworks of the present Protocol should not exceed 10 months at each university.
- 2.2 The exchange participants shall be provided by the host university:
 - 2.2.1 at SPbU – free of charge accommodation at the dormitories of SPbU and a daily allowance in accordance with the norms set in SPbU;
 - 2.2.2 at the UH – free of charge accommodation at the University Guestrooms and a daily allowance in accordance with Finnish State Travel Regulations.
- 2.3 The Parties undertake not to impose any charges (admissions and taxes) to the exchange participants in connection to their participation to the exchange, with

the exception of those relating to optional activities offered as well as charges indicated in 2.4

- 2.4 All the exchange participants should have a medical insurance valid on the territory of the host country during the whole exchange period.
- 2.5 Possibility and terms of acceptance of academic and research staff over the total annual duration of exchange stated in cl. 2.1 will be agreed separately in each case.

§ 3

- 3.1. In order to administrate the joint activities within the frameworks of the present Protocol each Party (within 1 month after the date of signing of the present Protocol) shall appoint a coordinator responsible for the concurrence of exchange conditions and documental support of the exchange participants.
- 3.2. The Parties shall promptly notify (within 10 working days) each other about the appointment or change of the coordinator, as well as about change his/her contact information.
- 3.3. The Parties agree to set the following procedure for concurrence the applications for exchange under the conditions of the present Protocol:
 - 3.3.1. Each application shall be issued according to the rules of the host university and forwarded by the coordinator of the home university to the coordinator of the host university at least 2 months prior to the visit. Applications pertaining to visits during the period between June 1 and September 1 shall be issued at least 3 months prior to the visit.
 - 3.3.2. The final decision on the admission possibility and terms of each exchange participant (including the duration, financial and organizational support as well as the final program of visit) shall be made by the host university. The host university shall notify the coordinator of the home university about its decision at least 1 month prior to the visit.
 - 3.3.3. In case of consent of the conditions of the exchange, the host university, on its own account, will send a formal invitation for the exchange participant (containing a full description of the admission terms) to the coordinator of the home university.
- 3.4. The procedure referred in cl. 3.3 can be changed only by mutual written consent of the Parties.

§ 4

- 4.1. Cooperation of the Parties within the framework of the present Protocol shall be carried out in accordance with the Agreement, as well as procedures, policies and practices of each Party and in accordance with the relevant legislation of the Russian Federation and of Finland.
- 4.2. Shall any dispute or disagreement arise between the Parties connected with or concerning the Protocol, the Parties shall resolve it by negotiations.

4.3. Neither Party shall use names and logos of the other without prior consent, if not related directly to the performance of obligations under the present Protocol.

§ 5

- 5.1. The present Protocol shall enter into force upon its signature and shall remain valid unless the Agreement between the parties is terminated or unless the Protocol is terminated as specified in 5.2.
- 5.2. This Protocol may be terminated by either Party at any time provided that the terminating Party gives six months prior written notice. In the event of termination, any activities already underway shall be allowed to be completed.
- 5.3. Any changes or amendments to the Protocol shall be done in writing and signed by the authorized representatives of the Parties.

§ 6

- 6.1. The Protocol is signed in two copies in English – one copy for each Party. Both copies are considered equally authentic

**On behalf of
Saint-Petersburg University:**

**Rector
Prof. Nikolay Kropachev
Date:**



**On behalf of
the University of Helsinki:**

**Rector
Prof. Thomas Wilhelmsson
Date: 20.10.2011**

A handwritten signature in blue ink, which appears to be 'Thomas Wilhelmsson', is written above a horizontal line.

