

EXCHANGE AGREEMENT

between

Aberystwyth University, United Kingdom

and

Saint-Petersburg University, Russia

This agreement applies to an exchange in the academic field of International Relations of students, faculty and staff between Aberystwyth University (AU), duly represented by its Pro Vice-Chancellor Prof. John Grattan, and Federal State Budgetary Educational Institution of Higher Professional Education "Saint-Petersburg State University" (hereinafter referred to as SPbU), duly represented by its Deputy Rector for International Affairs Professor Alexander Gogolevsky, acting on the basis of proxy dated 26.01.2015 № 28-21-64, beginning in the academic year 2015/16.

STUDENT EXCHANGE

1. Number and Status of Students

- a. AU and SPbU will exchange a fixed number of students, agreed upon in advance each academic year. Parties strive to distribute the candidates for exchanges evenly throughout the academic year and keep the balance of number of exchange students from each university annually.
- b. The number of students to be exchanged in any given year will normally be equal.
- c. It is intended that the students from each of the institutions will participate in the exchange programme for either one academic semester or an academic year. Any imbalances in a given year shall be corrected in the following two years.
- d. The exchange may take place in either semester.
- e. Exchange students will have the same rights and privileges as students at the host institution, and be subject to the same regulations and disciplines of the host institution. Exchange students will be expected to abide by the laws and customs of the host country.

2. Selection of Students

- a. The programme will usually involve the exchange of a second year student from AU and students of appropriate standing from SPbU. Graduate students are also eligible for exchanges at the discretion of the two institutions.
- b. Each institution, conforming to the admission requirements of the host institution, shall assess and recommend qualified candidates, according to each institution's procedures. The selection process shall include an evaluation of the student's previous academic record, and in the case of both institutions, the drive, motivation and overall potential to succeed in an international academic environment. The receiving institution retains the right to determine the final admission eligibility of each student nominated by the sending institution.

3. Finances, Registration and Records

- a. Exchange students will remain enrolled as full-time students throughout the exchange period and will continue to pay tuition fees to the home institution.
- b. Exchange students will be exempted from paying tuition fees to the host university, but shall pay tuition fees at the home university, if applicable. Exchange students will be responsible for all costs not covered by the exchange, including visa, books, transportation, accommodation, food and health care.
- c. The host university will permit visiting students to enrol in normal course load and will endeavour to place students in all courses which meet the prerequisites of the host university. However, there may be restriction of course choice and no guarantee of a place on a particular course can be provided but each institution undertakes to make available as wide a range of course options as possible.
- d. Students from both institutions must have their course selections approved by their home institution. It shall be the sole responsibility of the home institution to decide how many credits each student may actually receive for courses taken at the host institution.
- e. A transcript of grades for each of the participating students will be sent to the home university after the completion of study.
- f. The host institution reserves the right to terminate the registration of any exchange student whose academic work or behaviour is not appropriate in the view of the host institution. Whenever possible such cases will be discussed between the two institutions before action is taken.
- g. If an exchange student withdraws early from the host institution, the host institution will inform the home institution promptly.

FACULTY AND STAFF EXCHANGE

1. Either party may negotiate staff and faculty exchanges. The number, timing and duration of such exchanges shall vary according to the needs of a particular programme. Such exchanges may be for the purposes of teaching, conducting research, guest lecturing, consultation and other professional activities.
2. Reasonable efforts shall be made to involve equal numbers of staff from AU and SPbU in the exchange over the period of the agreement. The host institution will provide visiting faculty

and staff with office space and with the opportunity to sit in on classes, attend lectures, engage in research, and to use library facilities. The home institution of the faculty or staff member who is chosen as the exchangee is responsible for travel expenses, housing accommodations, meals and health care.

3. The host institution shall make reasonable efforts to provide advice and assistance on matters, which may enhance the exchange experience for participants, such as campus facilities, housing options, and visa requirements.
4. Faculty and staff participants shall submit a report on the experience to their home institution.

DURATION AND TERMINATION OF AGREEMENT

1. This agreement will remain in force for a period of five academic years after the date of the last signature.
2. Each university may terminate the agreement by written notice at any time. Should an institution terminate its involvement, currently participating student and faculty will be permitted to complete the period of their exchange. If an imbalance in the number of exchange places exists at the time of termination, the institution in deficit will continue to accept students until the deficit is eliminated to complete the exchange programme.

Signed.....

Date.....10.4.15

Professor John Grattan
Pro Vice-Chancellor

Aberystwyth University

Signed.....

Date.....23.04.2015

Prof. Alexander Gogolevsky
Deputy Rector for International Affairs
Saint-Petersburg University

Управление
Международных связей СПбГУ

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Дата 10.04.2015 Регистратор 