



# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff -

### Higher Education Student and Staff Mobility

### Inter-Institutional<sup>1</sup> Agreement 2018-2020<sup>2</sup>

### between institutions from

### programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

#### A. Information about the higher education institutions

Full name of the institution / country	Erasmus code or city <sup>3</sup>	Name and contact details of the contact person (email, phone)	Website (eg. of the course catalogue)
Eötvös Loránd University (ELTE)	HU BUDAPES01	Academic Coordinator Prof. Iván Hegedűs <a href="mailto:hegeiv@t-online.hu">hegeiv@t-online.hu</a>  Faculty Administrative Coordinator Sándor Balaci <a href="mailto:balaci.sandor@btk.elte.hu">balaci.sandor@btk.elte.hu</a>  Ms Anikó Szontágh Institutional Erasmus+ programme Coordinator <a href="mailto:erasmus.icm@dep.elte.hu">erasmus.icm@dep.elte.hu</a> 0036-1-411-6500/1364	<a href="http://www.elte.hu/en">www.elte.hu/en</a>  <a href="https://www.elte.hu/en/content/courses-in-foreign-languages-for-international-students.t.60?m=37">https://www.elte.hu/en/content/courses-in-foreign-languages-for-international-students.t.60?m=37</a>
St. Petersburg State University	St. Petersburg	Anna Porodina, Erasmus + Institutional Coordinator <a href="mailto:a.porodina@spbu.ru">a.porodina@spbu.ru</a> +7(812)3287562  For incoming students: Ms Ekaterina Petryanina <a href="mailto:e.petryanina@spbu.ru">e.petryanina@spbu.ru</a> +7(812)3287562  Staff Exchange Coordinator: Ms. Yuliya Medvedeva <a href="mailto:j.medvedeva@spbu.ru">j.medvedeva@spbu.ru</a> +7 (812)3240888	<a href="http://spbu.ru">http://spbu.ru</a>  For students :  <a href="http://ifea.spbu.ru/en/sep">http://ifea.spbu.ru/en/sep</a>  <a href="http://ifea.spbu.ru/en/non-degree/academic-offer">http://ifea.spbu.ru/en/non-degree/academic-offer</a>  For staff:  <a href="http://ifea.spbu.ru/en/research-in-spsu">http://ifea.spbu.ru/en/research-in-spsu</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

<sup>2</sup> Higher education institutions have to agree on the period of validity of this agreement.

<sup>3</sup> Higher Education Institutions (HEI) from Erasmus+ programme countries should indicate their Erasmus code while Partner Countries HEI should mention the city where they are located.



## B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by the end of January at the latest in the preceding academic year.

FROM [Erasmus code or city of the sending institution]	TO <sup>7</sup> [Erasmus code or city of the receiving institution]	Subject area code * [ISCED 2013]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies average duration*	Student Mobility for Traineeships *
RU SPBURG01	HU BUDAPES01	0230	humanities	2 <sup>nd</sup> , 3 <sup>rd</sup>	1x5 months (for the two years)	-
HU BUDAPES01	RU SPBURG01	0230	humanities	2 <sup>nd</sup> , 3 <sup>rd</sup>	1x5 months (for the two years)	-

[\*Optional: subject code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code or city of the sending institution]	TO <sup>7</sup> [Erasmus code or city of the receiving institution]	Subject area code * [ISCED 2013]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching average duration*	Staff Mobility for Training *
RU SPBURG01	HU BUDAPES01	0230	humanities	1x11 (days for the 2 years)	-
HU BUDAPES01	RU SPBURG01	0230	humanities	1x11 days (for the 2 years)	-

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution [Erasmus code or city]	Optional: Subject area	Main language of instruction	Additional language of instruction	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU BUDAPES01	-	English	Hungarian	EN:B2	C1

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

<sup>5</sup> See Common European Framework of Reference for Languages



				HU: B2 See Section E/I.	HU: C1
RU SPBURG01	-	Russian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### **D. Respect of fundamental principles and other mobility requirements**

The higher education institution(s) located in a **programme country**<sup>6</sup> of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: [http://eacea.ec.europa.eu/funding/2014/call\\_he\\_charter\\_en.php](http://eacea.ec.europa.eu/funding/2014/call_he_charter_en.php)

The higher education institution(s) located in a **partner country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.  
Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **partner country** of Erasmus further undertakes to:

##### **1. Before mobility**

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

##### **2. During and after mobility**

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on

<sup>6</sup> Erasmus+ programme countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals.



their experiences for the benefit of the Institution and their peers.

- Ensure that staff is given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

## **E. Any additional requirements**

### **HU BUDAPEŠ01**

#### **I. Admission requirements**

##### **a. for students applying to ELTE**

##### **1. Academic requirements**

- BA level students have to have two semesters completed in one of the Institutions listed in section A.; MA level students have to have completed a BA degree or 180 ECTS in an officially recognized university or Higher Education Institution.
- Demonstrated academic excellence.
- Accepted study plan detailed in the Learning Agreement for studies document (will be arranged, after nomination)

##### **2. Language requirements**

The applicant must be able to demonstrate Language Proficiency according to section C. Applicants can demonstrate their language proficiency with:

- qualifications listed in Annex I OR,
- a formal transcript of a minimum of two years of studies or a degree certificate where it is clearly stated that the language of instruction was English or Hungarian,
- Language qualifications differ from those that are listed in Annex I may be accepted if the issuing agency certifies the results to the corresponding CEFR levels. This shall be consulted with the contact person of ELTE.

*Applicants whose first language is English or Hungarian are exempt from language requirements.*

Please note that language knowledge can be monitored - during application, admission and implementation period - and students may not have eligible language competencies can be excluded from the programme.

##### **b. for staff members applying to ELTE**

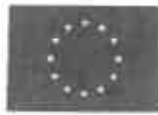
- Professional CV and research plan with a list of publications,
- Compliance with teaching and research areas mutually agreed by partners before announcement of call for application based on the original project application;
- Preliminary teaching plan or work plan indicating intended lectures and outcome (stated in the Mobility Agreement for staff mobility for teaching);
- Proficiency in the language of instruction according to section C.

*Applicants whose first language is English or Hungarian and they will teach in English or in Hungarian are exempt from language requirements.*

#### **II. Selection procedure**

##### **a. students**

1. Partners announce available courses for the upcoming academic semester or year and agree on mobility numbers. (The link of the updated course catalogue shall be sent to the partner)
2. Number of exchange students is limited to the available Erasmus+ grant for International Credit Mobility (ERASMUS+ ICM) programme awarded to ELTE. Number of "zero grant" exchange students financed by other non-EU sources or grants is decided upon bilateral agreement on a yearly basis.
3. Partner institutions announce a call for application for outgoing students/staff for the upcoming semester or academic year. The contact person of the partner institution will be notified about the call for application.
4. Partner institutions select the applicants according to its own selection criteria and the given admission requirements and program rules. Institutions send the list of selected students (nomination) to the



contact person by the nomination deadline set in section F. The application documents<sup>7</sup> have to be sent along with the list of the selected applicants.

5. Host University approves the final list of exchange students (see 2.) no later than 2 weeks after the nomination and provides feedback to the partner.
6. ELTE approves the final list of exchange students financed by ERASMUS+ ICM sources (based on the available sources for the semester).
7. Administration of the successful candidates will be managed by the coordinators/contact persons of Partner institutions.

#### **b. staff (teacher staff)**

1. Partners agree on mobility numbers and preferred field of expertise of incoming staff. Partners announce call for application according to the preferences and select candidates.
2. Number of exchange staff is limited to the available ERASMUS+ ICM grant awarded to ELTE. Number of exchange staff financed by other non-EU sources or grants is decided upon bilateral agreement on a yearly basis.
3. Institutions send the list of selected staff (nomination) to the contact person by the nomination deadline set in section F along with all application documents.<sup>8</sup>
4. Host University approves the final list of exchange staff no later than 2 weeks after the nomination and provides feedback to the partner.
5. ELTE approves the final list of exchange staff financed by ERASMUS+ ICM sources (based on the available sources for the semester).

### **III. Arrangements of the mobility programme**

1. The implementation of the project is coordinated and arranged by coordinators/contact persons listed in Section A.
2. Application for further fund to the Hungarian National Agency will be coordinated by ELTE. Active contribution of partner concerning the competition is essential for successful application.
3. The coordinator of ELTE prepares the Grant Agreement of all the selected students and staff (incoming and outgoing both) regardless the source of funding. The prepared agreements will be forwarded directly to the participants or to the coordinator of the partner institution who is responsible for acquiring the signature of the candidates. Language of the Agreement is English and Hungarian, any different translations are born by Partner.
4. The coordinators of partner institutions ensure that the mobility participants (student and staff) have appropriate and effective Learning/Mobility Agreement.
5. Candidates arrange their travels and mobility individually.
6. The coordinators of partner institutions will assist students and staff members in preparing for the mobility period such as requesting visa, health insurance, travel arrangements and all administrative issues; however it is the responsibility of the participant to make all the necessary arrangements and cover expenses related.
7. Partner institutions agree to provide assistance in finding accommodation for incoming students and staff.

### **IV. Financial provisions**

1. It is the responsibility of ELTE to manage financial issues of ERASMUS+ ICM grant. ELTE provides scholarship directly to incoming and outgoing students in two installments; and to incoming and outgoing staff in one installment.
2. First instalment (90% of the total amount) is transferred to the bank account of the student (given in the Grant Agreement) prior to arrival, if the student sends all the mandatory documents filled out correctly to the coordinator of ELTE. (Department of Erasmus+ and International Programmes)<sup>9</sup> The second part of the scholarship (10% of the total amount) will be transferred after the mobility period, when all necessary documents are submitted.<sup>10</sup>

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<sup>7</sup> Required documents for students (to ELTE): (1) scanned version of diploma or transcript of records of the last two semesters (in English language), (2) proof of language proficiency from the language of studies, (3) for PhD students research plan;

<sup>8</sup> Required documents for teachers (to ELTE): (1) professional CV, (2) work plan

<sup>9</sup> Mandatory documents : (1) Grant Agreement, (2) Learning Agreement, (3) Certification of School Attendance, (4) Copy of valid insurance for the whole mobility period, (5) Copy of valid passport, (6) Copy of Certificate of Language knowledge

<sup>10</sup> Mandatory documents: (1) Certificate of University Attendance, (2) Transcript of Records, (3) Submitting the online EU survey



3. The funding of staff mobility will be transferred to the participant's bank account (given in the Grant Agreement) prior to arrival, if the staff sends all the mandatory documents filled out correctly to the coordinator of ELTE (Department of Erasmus+ and International Programmes).<sup>11</sup> After the mobility all staff must fill out and submit the online EU survey sent by the Mobility Tool System of the European Commission.
4. May the funding derive from any other source the management of financial issues is subject to further bilateral agreement.
5. Number of "zero grant" exchange students/staff is decided on a yearly basis.

Additional requirements of the partner institution

#### ST. PETERSBURG STATE UNIVERSITY

Staff members should check the information concerning the opportunities for staff exchange (<http://ifea.spbu.ru/en/academic-staff-exchange-programme>) at Saint-Petersburg University and establish communication with SPbU Erasmus+ Staff Exchange Coordinator for more academic information and for better preparing of their application.

Nominations for staff mobility (training and teaching) are accepted throughout the year. Nominations are sent through email communication and with each nominated candidate contact details. Nominations should be sent to SPbU Erasmus+ Staff Exchange Coordinator no later than 2 months prior the visit takes place.

The selected candidates for staff mobility (training and teaching) should submit their applications to the receiving institution's coordinator via email within 2 weeks after their nomination.

The staff application should consist of the following scanned documents:

- Staff Exchange Application Form (will be sent to each participant by the SPbU Erasmus+ Staff Exchange Coordinator after nomination);
- Scanned copy of travelling passport (passport must be valid at least six months after the end of the exchange);
- Mobility Agreement (completed and signed by the participant and the sending institution)

#### F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*
HU BUDAPES01	Nomination: <b>15<sup>th</sup> April</b> Application deadline for students and staff: <b>30<sup>th</sup> May</b>	Nomination: <b>15<sup>th</sup> October</b> Application deadline for students and staff: <b>30<sup>th</sup> November</b>
RU SPBURG01	For students: <b>01 May</b>  For staff: No later than <b>2 months before</b> mobility starts	For students: <b>15 October</b>  For staff: No later than <b>2 months before</b> mobility starts

[\* to be adapted in case of a trimester system or different seasons]

2. The receiving institution will send its decision within 2 weeks after receiving the nomination list and applicant data from partner institution.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

#### G. Information

<sup>11</sup> Mandatory documents: (1) Grant Agreement, (2) Mobility Agreement of staff mobility for teaching, (3) Copy of valid passport, (4) Copy of valid insurance for the whole period of the mobility



## 1. Grading systems of the institutions

**HU BUDAPES01** Eötvös Loránd University: <http://www.elte.hu/en/ects>

ECTS conversion table – System of assessment, ELTE grade - Equivalent ECTS grade:

### LOCAL GRADING EQUIVALENT ECTS GRADING

<b>5 Jeles</b>	<b>A, B Excellent, very good</b> An excellent (5) grade is assigned to the student who thoroughly knows the entire subject matter in all of its inherent relationships and is able to independently apply his/her knowledge with absolute certainty;
<b>4 Jó</b>	<b>C Good</b> A good (4) grade is assigned to the student who thoroughly knows the entire subject matter of the course and can safely apply its content;
<b>3 Közepes</b>	<b>D Satisfactory</b> A satisfactory (3) grade is assigned to the student who knows significant portions of the subject matter of the course and is able to apply them with suitable safety;
<b>2 Elégéséges</b>	<b>E Pass/Sufficient</b> A pass (2) grade is assigned to the student who knows the significant parts of the course on a satisfactory level and is able to demonstrate an acceptable level of familiarity in the application of the content of the course;
<b>1 Elégtelen</b>	<b>F, FX Fail</b> A fail (1) grade is assigned to the student who does not command sufficient knowledge and demonstrate skill in applying the practices of his/her chosen field.

Nem jelent meg  
Nem vizsgázott  
Aláírva  
Megtagadva

**DNA** Did not attend  
**I** Incomplete  
**S** Signed  
**R** Refused

ECTS credits:  
1 full academic year = 60 credits  
1 semester = 30 credits

### Saint Petersburg:

ECTS grade	points	mark	Russian-in words	English-in words
A	100-90	5.0	ОТЛИЧНО	EXCELLENT Outstanding performance
B	89-70	4.0	ХОРОШО	VERY GOOD Above the average standard but with some errors
D	69-50	3.0	УДОВЛЕТВОРИТЕЛЬНО	SATISFACTORY Fair but with significant shortcomings
F	49-0	2	НЕУДОВЛЕТВОРИТЕЛЬНО	FAILED Substantial improvement necessary; requirement of further work

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
HU BUDAPES01	Mr. Marcell Izing International Co-ordinator <a href="mailto:erasmus.icm@dep.elte.hu">erasmus.icm@dep.elte.hu</a> 0036-1-411-6500/1364 ext.	Visa procedure: <a href="https://www.elte.hu/en/visa">https://www.elte.hu/en/visa</a> Residence Permit for the Purpose of Studies for non-EEA nationals: <a href="http://www.elte.hu/en/visa/noneea">http://www.elte.hu/en/visa/noneea</a>
RU SPBURG01	For incoming students: Ms. Ekaterina Petryanina <a href="mailto:e.petryanina@spbu.ru">e.petryanina@spbu.ru</a> +7(812)3287562	<a href="http://spbu.ru">http://spbu.ru</a> <a href="http://ifea.spbu.ru/en/sep">http://ifea.spbu.ru/en/sep</a>



	Staff Exchange Coordinator: Ms. Yuliya Medvedeva <a href="mailto:j.medvedeva@spbu.ru">j.medvedeva@spbu.ru</a> +7 (812) 324 08 88	<a href="http://ifea.spbu.ru/en/research-in-spsu">http://ifea.spbu.ru/en/research-in-spsu</a>
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### 3. Insurance

The sending and receiving Institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
HU BUDAPES01	Mr. Marcell Izing International Coordinator <a href="mailto:erasmus.icm@dep.elte.hu">erasmus.icm@dep.elte.hu</a> 0036-1-411-6500/1364 ext.	<a href="http://www.elte.hu/en/healthinsurance">http://www.elte.hu/en/healthinsurance</a>
RU SPBURG01	For incoming students: Ms. Ekaterina Petryanina <a href="mailto:e.petryanina@spbu.ru">e.petryanina@spbu.ru</a> +7(812)3287562  Staff Exchange Coordinator: Ms. Yuliya Medvedeva <a href="mailto:j.medvedeva@spbu.ru">j.medvedeva@spbu.ru</a> +7 (812) 324 08 88	<a href="http://spbu.ru">http://spbu.ru</a> <a href="http://ifea.spbu.ru/en/sep">http://ifea.spbu.ru/en/sep</a>  <a href="http://ifea.spbu.ru/en/research-in-spsu">http://ifea.spbu.ru/en/research-in-spsu</a>

### 4. Housing

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
HU BUDAPES01	<a href="mailto:housing@elte.hu">housing@elte.hu</a>	<a href="http://www.elte.hu/en/housing">http://www.elte.hu/en/housing</a>
RU SPBURG01	For incoming students: Ms. Ekaterina Petryanina <a href="mailto:e.petryanina@spbu.ru">e.petryanina@spbu.ru</a> +7(812)3287562  Staff Exchange Coordinator: Ms. Yuliya Medvedeva <a href="mailto:j.medvedeva@spbu.ru">j.medvedeva@spbu.ru</a> +7 (812) 324 08 88	<a href="http://spbu.ru">http://spbu.ru</a> <a href="http://ifea.spbu.ru/en/sep">http://ifea.spbu.ru/en/sep</a>  <a href="http://ifea.spbu.ru/en/research-in-spsu">http://ifea.spbu.ru/en/research-in-spsu</a>

### SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature
HU BUDAPES01	Prof. Dr. László BORHY rector		
RU SPBURG01	Sergey Andryushin, Vice-Rector International Affairs	for 05.05.2018	





## Annex I. Accepted English language qualifications

Language level			English certifications accepted by ELTE
C2	10	<ul style="list-style-type: none"> <li>achieve a precise, differentiated expression of thoughts and opinions in a natural style</li> <li>argue your case and negotiate skilfully</li> <li>write virtually flawless essays and reports</li> </ul>	CPE IELTS level 8 TOEFL*: 120; 300; 667 PTE 85+ BULATS 90-100 TOEIC° 990
	9	<ul style="list-style-type: none"> <li>feel fully comfortable in the language</li> <li>be creative in the language and develop a personal style</li> <li>put across complex points of view in meetings, seminars, reports, presentations</li> </ul>	CAE IELTS level 7-7.5 TOEFL*: 110-119; 270-229; 637-676 PTE 76-84 BEC Higher BULATS 75-89 TOEIC° 945-989; 1305+
C1	8	<ul style="list-style-type: none"> <li>intervene in a discussion appropriately</li> <li>develop ideas systematically</li> <li>emphasise specific points in meetings, seminars, reports, presentations</li> </ul>	PTE 76-84 BEC Higher BULATS 75-89 TOEIC° 945-989; 1305+
	7	<ul style="list-style-type: none"> <li>keep up with a lively discussion among native speakers and interact spontaneously and comfortably</li> <li>present and defend your point of view</li> <li>reliably pass on detailed information</li> </ul>	FCE IELTS level 5.5-6.5 TOEFL*: 87-109; 227-269; 567-636 PTE 59-75 BEC Vantage BULATS 60-84 TOEIC° 785-944; 1095-1304
B2	6	<ul style="list-style-type: none"> <li>participate actively in longer discussions</li> <li>describe problems in detail</li> <li>react to the comments of others</li> <li>talk on the phone without difficulty</li> </ul>	BEC Vantage BULATS 60-84 TOEIC° 785-944; 1095-1304
	5	<ul style="list-style-type: none"> <li>join in a conversation unprepared</li> <li>formulate thoughts</li> <li>monitor and pass on information</li> <li>give detailed instructions</li> </ul>	PET IELTS level 4-5 TOEFL*: 57-78; 163-212; 487-549 PTE 43-58 BEC Preliminary BULATS 36-59 TOEIC° 550-784; 790-1094
B1	4	<ul style="list-style-type: none"> <li>maintain a conversation and chat with friends</li> <li>respond flexibly to different situations</li> <li>express feelings</li> </ul>	BEC Preliminary BULATS 36-59 TOEIC° 550-784; 790-1094
	3	<ul style="list-style-type: none"> <li>make yourself understood in predictable everyday situations</li> <li>obtain specific information</li> <li>describe events and personal experiences</li> </ul>	KET TOEFL* 18-56; 60-162; 340-486 PTE 30-42 BULATS 20-35 TOEIC° 225-549; 385-789
A2	2	<ul style="list-style-type: none"> <li>obtain simple information</li> <li>understand answers to questions</li> <li>discuss what to do</li> <li>describe activities</li> </ul>	PTE 30-42 BULATS 20-35 TOEIC° 225-549; 385-789
	1	<ul style="list-style-type: none"> <li>simple communication on holiday</li> <li>make reservations in hotels</li> <li>get what you need in restaurants and shops</li> </ul>	BULATS 0-19 TOEIC° 120-224
A1	1	<ul style="list-style-type: none"> <li>simple communication on holiday</li> <li>make reservations in hotels</li> <li>get what you need in restaurants and shops</li> </ul>	BULATS 0-19 TOEIC° 120-224

A1- C2: Common European Framework of Reference (CEFR)

0 - 10: Eurocentres Scale of Language Proficiency

TOEFL (currently under review): Score bands are listed in this order: iBT (internet-based), CBT (computer-based), PBT (paper-based)

TOEIC: Scores for listening & reading combined; A2-C1 TOEIC scores for listening, reading, speaking & writing combined, as referred to in UK student visa applications.