



## **AGREEMENT ON STUDENT EXCHANGE**

between

**SAINT-PETERSBURG UNIVERSITY,  
RUSSIAN FEDERATION**

and

**WUHAN UNIVERSITY,  
PEOPLE'S REPUBLIC OF CHINA**

This Agreement on Student Exchange is an attachment to the Agreement for Cooperation between the Federal State Budgetary Educational Institution of Higher Education "Saint-Petersburg State University" (hereinafter referred to as "Saint-Petersburg University"/SPbU), duly represented by its Rector N.M. Kropachev and Wuhan University regarding academic collaboration, and should be read in conjunction with the Agreement for Cooperation. However, this is legally binding independently of the Agreement for Cooperation. If there is any inconsistency between the two documents, the terms and conditions of the Agreement on Student Exchange shall prevail.

### **1. Definitions**

In this agreement unless the context implies otherwise: 'exchange' shall mean a one-for-one exchange of students from each university; 'exchange students' shall mean students participating in the student exchange programme; 'home institution' shall mean the university at which the student intends to graduate; 'host institution' shall mean the university which has agreed to receive the exchange students from the home institution and 'student exchange program shall mean the student exchange program established herein.

### **2. Number of Exchange Students**

Each institution may accept under this programme not more than 2 (two) full-year students or 4 (four) semester places each year. The institutions undertake to balance the numbers of students from each institution over each three year period.

### **3. Status of Exchange Students**

Each institution shall accept incoming exchange students as visiting non-degree students (i.e. students who do not aim at obtaining a degree or other formal qualification from the host university). Undergraduate students participating in this exchange will normally have completed at least one year of undergraduate study prior to the exchange period.



#### **4. Selection of Participants**

The home institution will screen its applicants for the student exchange program in accordance with the home institution's program regulations and the host institution's entry standards. The home institution will send the applications to the host institution by the date specified by the host institution. The host institution reserves the right to make final judgement on the admission of students nominated for the student exchange programme.

The following guidelines apply to all exchange students:

- a) Exchange students must have completed at least one year of tertiary studies prior to commencing studies at the host institution.
- b) The host institution may impose language requirements and/or other admission requirements.
- d) The host institution reserves the right to exclude students from restricted enrolment programmes.
- e) Field of Study: Russian, International relations, Politics, Polar research.

#### **5. Study Programme**

Each exchange student shall determine the study programme at the host institution in consultation with academic advisers of both the home and host institutions. Upon completion of the year or semester at the host institution, the exchange students must return to the home institution unless an extension of stay has been approved by both parties.

#### **6. Academic Record and Accreditation**

The host institution shall evaluate the academic performance of each exchange student according to its rules and shall send the home institution the academic record/transcript of each exchange student. The home institution may give credit to each student according to its regulations.

#### **7. Finances**

All exchange students must register/enrol and pay tuition and other fees to the home institution. They will not be required to pay any examination fee, registration fees, tuition fees or other fees to the host institution.

Exchange students will be responsible for:

- a) Accommodation, meal and travel expenses;
- b) Medical insurance and medical expenses ;
- c) Textbooks, clothing and personal expenses;
- d) Passport and visa costs;
- e) Non-compulsory incidental fees;
- f) All other debts incurred during the period of exchange.

#### **8. Responsibilities of SPbU**

SPbU will agree to accept the prescribed number of exchange students, to enrol them as full time, non degree students for the two regular semesters of the academic year or for one semester only (as applicable). SPbU will assist Wuhan University



students, as far as possible, in arranging accommodation; and will provide appropriate assistance in matters of health, language and local custom that may arise.

## **9. Responsibilities of Wuhan University**

Wuhan University will agree to accept the prescribed number of exchange students, to enrol them as full time, non-degree students for the two regular semesters of the academic year or for one semester only (as applicable). Wuhan University will assist SPbU exchange students, as far as possible, in arranging accommodation; and will provide appropriate assistance in matters of health, language and local custom that may arise.

Wuhan University will act on its own under the SEA to assist its qualified undergraduate students majoring in (programs to be determined) to apply for scholarships offered by China Scholarship Council (CSC) on the condition that the applicant meets academic and language requirements as follows: GPA 3.5 (4.0 based)/ 85 points (100 points based) or above; or TOFEL 95 (lbt) or IELTS 6.5 or above.

## **10. Responsibilities of Exchange Students**

Exchange students will be responsible for:

- (a) applying for, obtaining and renewing the appropriate visa, and any associated costs
- (b) applying for and obtaining appropriate health insurance
- (c) complying with the same academic and disciplinary regulations as other students attending the host institution, in addition to adhering to the home institution's standards of conduct.

## **11. Contacts**

Each of the Parties will ensure that it has designated members of staff who shall have responsibility for the Exchange Programme and specific staff responsible for advising exchange students on academic and welfare matters as appropriate.

For WHU  
Ms.LIU Xiaoli  
Director  
Section of Programs Promotion and Publicity  
Office of International Affairs  
Wuhan University  
Email: [exchange@whu.edu.cn](mailto:exchange@whu.edu.cn)  
Phone: +86-27-68753419

For SPbU  
Ms. Anna Porodina  
Head of the International Academic Cooperation Department  
Email: [a.porodina@spbu.ru](mailto:a.porodina@spbu.ru)  
Phone: +7-812-3287562

## **12. Intellectual property**

Ownership of intellectual property created by exchange students as part of their enrolment at the host institution will be governed by the host institution's policy on ownership of intellectual property.

**13. Indemnity**

Each party, to the extent allowed by applicable law, agrees to indemnify the other party against all expenses, losses, damages, costs, claims, suits and proceedings sustained or incurred by the other party as a direct or indirect result of a breach of this agreement by, or the negligence of, the first party or any act or omission of any of the first party's students who attend the other party's institution as an exchange student.

**14. Resolution of Disputes**

Any dispute arising out of or in connection with this agreement that cannot be resolved between the exchange coordinators or other designated representatives shall be finally resolved by the Rector of SPbU and the President of Wuhan University or their respective nominees.

**15. No agency**

Nothing in this agreement gives rise to a relationship of agency between the parties.

**16. Terms of renewal, amendment and termination**

This agreement shall remain in force for a period of five (5) years from the date of the last signature, with the understanding that it may be terminated by either party giving 12 (twelve) months notice to the other party in writing. An event of termination will not affect the operation of this agreement as it applies to participants undertaking activities at the host institution at the effective date of termination.

This agreement may only be renewed if, after a review process between the parties, the parties agree in writing to renew it. This agreement may be amended by the exchange of letters between the two parties. Such amendments, once approved by the parties, will become part of this agreement.

**Signed for and on behalf of:  
Saint-Petersburg University**

**Signed for and on behalf of:  
Wuhan University**

N.M. Kropachev, Rector

Prof. HAN Jin, Chair of University Council

  
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Date \_\_\_\_\_  


Date 19.10.2018