



PROTOCOL ON STUDENT EXCHANGE
between
SAINT-PETERSBURG STATE UNIVERSITY, RUSSIAN FEDERATION
and
UNIVERSITY OF WARSAW, POLAND

Federal State Budgetary Educational Institution of Higher Education "Saint-Petersburg State University" (hereinafter referred to as "Saint-Petersburg University"), duly represented by its Vice-Rector for International Affairs Sergey Andryushin, acting on the basis of proxy dated 26.12.2018 № 28-21-503, on the one part,

and

the University of Warsaw (hereinafter referred to as "UW"), duly represented by its Vice-Rector for Research and International Relations Maciej Duszczyk, acting on the basis of proxy dated 1.09.2016 № ZRP-015-0-158/2016 on the other part,

hereinafter collectively referred to as Parties,

agreed to continue their academic cooperation and have prepared to that effect the following Protocol on Student Exchange (hereinafter referred to as the "Protocol").

§ 1

1.1. The Parties will conduct exchange of undergraduate and graduate students for non-degree studies in accordance with the rules and regulations set in this Protocol.

§ 2

The Parties agree to set following terms and conditions for student exchange:

2.1. The total number of exchange students from each Party shall not exceed 8 (eight) undergraduate and graduate students for one term or 4 (four) for one academic year. The maximum length of the stay for each student is settled in one semester. In the exceptional cases the exchange period can be prolonged for more than it is stipulated in this Protocol. The Parties strive to distribute the candidates for exchanges evenly throughout the academic year and keep the balance of number of exchange students from each university annually.

2.2. The home university will be responsible for the initial selection of exchange students; however, the host university reserves the right to deny admission to any candidate not meeting its general admission criteria.

2.3. Exchange students will be exempted from paying tuition fees to the host university, but shall pay tuition fees at the home university, if applicable. Exchange students have to pay all other compulsory fees as according to the rules and regulations of the host university. Exchange students shall be informed about all compulsory fees in advance.

2.4. The host university assists the exchange student in arranging accommodation (at UW – at the dormitory or guest-house, at SPhU – at the dormitories of SPbU).

2.5. All the expenses related to participation in the exchange in accordance with this Protocol including visa related expenses, medical insurance expenses, travel expenses, as well as accommodation and living costs and any additional expenses connected to the participation in the exchange shall be covered by the exchange student.

2.6. All the exchange students should have a medical insurance valid on the territory of the host country during the whole exchange period. Students are responsible to obtain adequate medical/health insurance coverage (including emergency medical evacuation, life insurance, accidental death and dismemberment insurance) to the satisfaction of the host university.

2.7. Students who participate in the exchange program will be awarded grades and credits in accordance with the academic policies and regulations of the host university. The host university shall issue an academic transcript to the home university within 2 (*two*) months after the end of the exchange period.

2.8. Exchange students shall follow the rules of the host university and the law of the host country. Any infringement of the given rules and laws can be subject to pre-term dismissal from the host university. Before any dismissal decision is finalized, the host university shall notify the home institution and both parties shall hold discussions on alternative mutually-agreeable resolutions.

2.9. All the exchange students will be enrolled on an equivalent base. Exchange students are not subject to the same scholarship payments that are available for local students.

2.10. The Parties will assist exchange students in all practical and academic matters, especially concerning obtaining visa, accommodation, and academic integration.

2.11. The Parties agree to provide appropriate assistance, which assumes no financial obligations of corresponding institution, in repaying accommodation debt in case such arise during mobility period of student at the host university.

§ 3

3.1. The Parties can, by mutual written consent, introduce changes and additions to this Protocol in order to improve the effectiveness of cooperation.

3.2. Each Party shall not use names, logos and marks of the other Party without its prior written consent.

3.3. This Protocol will come into effect from the date of signing and will remain in force until 31 December, 2024, but may be renewed by mutual written consent/unless either party terminates it by giving the other six months prior written notice. In the event of termination any exchanges already underway shall be allowed to be completed.

3.4. Should any dispute, disagreement or claim arise between the Parties in concern of this Protocol, the Parties shall try to settle them by negotiations. If the dispute has not been resolved by such negotiations within 30 days since the dispute arose, the Parties shall be free to submit the dispute to a court of the respondent's domicile. The applicable law is law of the country of the court where the dispute is litigated.

3.5. At the University of Warsaw, the management of the exchange will be the responsibility of the International Relations Office and at Saint-Petersburg University it will be the responsibility of the International Academic Cooperation Department.

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Contact Persons at Saint-Petersburg State University:

Agreement	Outgoing Students from St. Petersburg	Incoming Students to St. Petersburg
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This Protocol is prepared in three original copies in English; one copy for Saint-Petersburg State University and two copies for the University of Warsaw.

For Federal State Budgetary Educational Institution of Higher Education "Saint-Petersburg State University"



Sergey Andryushin
Vice-Rector for International Affairs

Date: 01.11.2019

For the University of Warsaw

VICE-RECTOR
UNIVERSITY OF WARSAW
Maciej Duszczyk
Dr hab. Maciej Duszczyk

Maciej Duszczyk

Vice-Rector for Research and International Relations

Date: 21.11.2019