



## PROTOCOL ON ACADEMIC AND SCIENTIFIC EXCHANGE

between

SAINT-PETERSBURG UNIVERSITY,  
RUSSIAN FEDERATION

and

BALTIC INTERNATIONAL ACADEMY, LATVIA

for the period from 2020 till 2024

Federal State Budgetary Educational Institution of Higher Education «Saint-Petersburg State University» (hereinafter - SPbU), duly represented by its Vice-Rector for International Affairs Sergey Andryushin acting under the proxy n. 28-21-506 issued 31.12.2019, on the one part,

and

Baltic International Academy, Latvia (hereinafter - BIA), duly represented by the Chairman of the Senate Stanislav Buka, acting on the basis of the By-laws, on the other part,

hereinafter together referred to as the "Parties" and solely to as the "Party",

in accordance with the *Framework Agreement for Cooperation* concluded by the Parties (hereinafter referred to as the "*Agreement*"), agreed to continue their academic and scientific cooperation and have prepared to that effect the following Protocol on Academic and Scientific Exchange (hereinafter referred to as the "*Protocol*").

### § 1

1.1. The Parties will continue and develop scientific, academic and other forms of cooperation in the areas of their mutual interest, also involving other interested institutions, organizations and associations.

1.2. The Parties will promote conducting joint scientific and academic activities, publication of papers, journals, textbooks and tutorials, organization of seminars, conferences, and other joint projects. The following field of study shall be considered as first priority in developing scientific and research cooperation: history, philology, arts and liberal sciences, economics, international relations, political sciences, Earth sciences, psychology. However, other fields of mutual scientific and academic interest shall not be excluded from the present Protocol, but shall be considered as second priority.

1.3. With the objects indicated in cl. 1.1. and 1.2. of the Protocol the Parties will promote the exchange of academic and research staff during the validity of the present Protocol and in accordance with the terms and conditions set by the present Protocol.

## § 2

2.1. The Parties agree that the total annual duration of exchange in the frameworks of the present Protocol should not exceed 30 days at each university.

2.2. All visa related expenses (besides those indicated in cl. 3.3.3 of the present Protocol), medical insurance expenses, travel expenses as well as accommodation and living costs and any additional expenses related to the participation in the exchange shall be covered by the exchange participant (by the home university, by a third party).

2.3. The Parties undertake not to impose any charges (admissions and taxes) to the exchange participants in connection to their participation in the exchange, with the exception of those relating to optional activities offered, as well as charges indicated in cl. 2.3.

2.4. All the exchange participants should have a medical insurance valid on the territory of the host country during the whole exchange period.

2.5. Possibility and terms of acceptance of academic and research staff over the total annual duration of exchange stated in cl. 2.1 will be agreed separately in each case.

## § 3

3.1. In order to administrate the joint activities within the frameworks of the present Protocol each Party (within 1 month after the date of signing of the present Protocol) shall appoint a coordinator responsible for the concurrence of exchange conditions and documental support of the exchange participants.

3.2. The Parties shall promptly notify (within 10 working days) each other about the appointment or change of the coordinator, as well as about change of his/her contact information.

3.3. The Parties agree to set the following procedure for assessment of the applications for exchange under the conditions of the present Protocol:

3.3.1. Each application shall be issued according to the rules of the host university and forwarded by the coordinator of the home university to the coordinator of the host university at least 4 (four) months prior to the visit.

3.3.2. The final decision on the admission possibility and terms of each exchange participant (including the duration, financial and organizational support as well as the final program of visit) shall be made by the host university. The host university shall notify the coordinator of the home university about its decision at least 2 (two) months prior to the visit.

3.3.3. In case of consent to the conditions of the exchange, the host university, on its own account, will send a formal invitation for the exchange participant (containing a full description of the admission terms) to the coordinator of the home university.

3.4. The procedure referred to in cl. 3.3 can be changed only by mutual written consent of the Parties.

## § 4

4.1. Cooperation of the Parties within the frameworks of the present Protocol shall be carried out in accordance with *the Agreement*, as well as procedures, policies and practices of each Party and in accordance with the law of the Russian Federation and the law of Latvia.

4.2. Shall any dispute or disagreement arise between the Parties connected with or concerning the Protocol, the Parties shall first try to resolve the dispute by negotiations. If the dispute is not

