

Agreement of Academic Cooperation 01/1-70-23-СПбГу
between
Saint Petersburg State University, Russian Federation
and
MCI Management Center Innsbruck

1. Purpose

Saint Petersburg State University and MCI Management Center Innsbruck, recognizing the benefits to be gained by both institutions through a cooperation in teaching, academic research and operations, agree to promote the exchange of students, staff and knowledge within the interests and abilities of each institution.

Collaboration may be carried out in any of the following activities:

Exchange of students

Exchange of academic staff (faculty)

Joint development and organization of academic programs, courses or seminars and research

The details of specific activities and their management undertaken within this overall agreement will be formulated in an addendum to this document. An addendum may be developed at any time but require the signatures of both Chief Executive Officers in order to be implemented as part of this agreement. The exchange of students shall be governed by student exchange agreements (Addendum 1).

2. Definitions

For the purposes of this agreement, the following definitions shall apply: "Host institution" shall stand for that university receiving students. "Home institution" shall refer to that university sending students as well as the university from which those students intend to graduate. "Study abroad student" refers to any fee paying non-degree student attending the host institution. "Exchange students" stands for those non-degree students, whom tuition is waived within the framework of the agreement.

3. Duration of the Agreement

This agreement will be effective upon signature by the Chief Executive Officers or their delegates. It will remain in force for FIVE (5) years from the date of the signing. This agreement will be automatically renewed on the same terms and conditions for another FIVE (5) years unless written notification is given by either party. All modifications and revisions to the agreement shall also be subject to mutual consent given in writing.

Either party may terminate the agreement at any time for any reason on SIX months' notice in writing, or request the renegotiation of its conditions.

The termination or expiry of the agreement shall allow staff or students who have commenced in any activity at either institution under the agreement to complete their approved course of activity under the conditions applying when notice was given.

Signed for and on behalf of

MCI Management Center
The Entrepreneurial School
Rector Prof. Dr. Andreas Altmann

Date

Saint Petersburg State University
Vice-Rector for International Affairs
Sergey Andryushin

Date



Student Exchange Agreement between
Saint Petersburg State University, Russian Federation
and
MCI Management Center Innsbruck

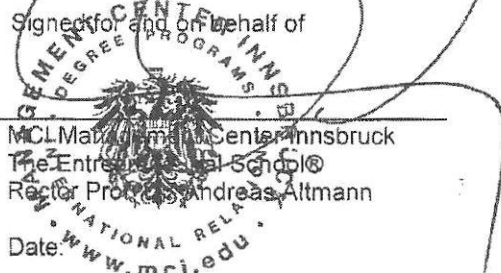
Addendum 1 to the Memorandum of Agreement for Academic Cooperation between
Saint Petersburg State University, Russian Federation
and MCI Management Center Innsbruck

1. Saint Petersburg State University (hereinafter referred to as SPBU) and the MCI Management Center Innsbruck hereby agree to enter into collaboration for the purpose of establishing a student exchange program to provide opportunities for students to study in a different cultural and academic environment.
2. Unless the coordinators of the exchange program agree otherwise, an exchange student will spend one full semester at the host institution and undertake a full-time academic workload for this period.
3. Unless agreed otherwise the exchange program will involve undergraduate or graduate students who have completed at least three (undergraduate)/two (graduate) semester of tertiary study at the home institution.
4. Each institution agrees to waive tuition fees for students coming from the other institution under this agreement. A balanced number of students are desirable over the period of the agreement. SPBU and MCI shall review the exchange student balance annually and shall adjust the numbers as necessary to maintain a well-balanced program. Each institution reserves the right to determine the final number of exchange of students it will accept for a semester or an academic year.
5. SPBU will send up to 2 exchange students to MCI each academic year, beginning with the signing of this agreement. MCI will send up to 2 students to SPBU each academic year, beginning with the signing of this agreement. Every TWO (2) SPBU students that take part in the MCI Summer or Winter Program will be equivalent to ONE (1) semester place for MCI students at SPBU.
6. Any SPBU student who have not been included in the agreed number of exchange students for the designated semester or academic year, will then come to the MCI as fee paying study abroad students. Any MCI student who have not been included in the agreed number of exchange students for the designated semester or academic year, will then come to the SPBU as fee paying study abroad students
7. Both institutions agree that no person is excluded from participation under the terms of this agreement on the grounds of race, color, national origin, sex, creed or any kind of impairments.
8. Applicants for participating in the exchange program will be selected by their home institution. They must have completed at least three semesters of study (two semesters in case of graduate students) at the home institution prior to commencing the exchange. The home institution will screen its applicants for the exchange program to ensure that they are of sound academic standing and appropriately prepared for the targeted program, and have the necessary language competence to pursue study at the host institution. MCI also retains the right to assess a student's language proficiency (if applicable) or previous academic background before admitting that student to any course. This may limit the range of courses at MCI open to the exchange or study abroad student.
9. At least 3 months before the start of the semester/term in which a student's proposed exchange program is due to start, the home institution will send the application to the host institution. The application will include:
 - Application form of the host institution
 - The student's academic record, including transcripts
 - A proposed study plan, approved by the home institution, with a provisional statement of the credit that will be granted on successful completion of each course or study activity in the study plan (Learning Agreement)

10. MCI and SPBU has the right to refuse a particular applicant. It is expected that MCI and SPBU will not reject a nominated student unless he/she does not meet established admission requirements for international students, or unless both institutions cannot guarantee availability of requested courses.
11. An exchange student must abide by all the rules and regulations of the host institution.
12. Unless other arrangements were made before the exchange student was accepted by the host institution, the student is required to take examinations and other forms of assessment in a course at the times they are scheduled.
13. At the completion of the exchange program the host institution will send a statement of academic performance to the home institution. This statement will contain the grades of achievement in all courses or activities in which the student was enrolled, an explanation of the grading system and an indication of the credit points attributed to each course or other activity
14. The final responsibility for credit points given for courses taken at the host institution rests with the home institution. The credits ultimately given may vary from those indicated in the original application. The parties agree that, as host institutions, they will supply all reasonable information requested about the conduct and content of the courses and other academic activities, to enable the home institution to calculate credits accurately and fairly.
15. MCI will issue transcripts only on receipt of all pending payments to be covered by the participating student. MCI has the right to withhold the release of transcripts if these financial obligations are not fulfilled. MCI will issue only one set of transcripts free of charge all duplicates will be charged for.
16. Each institution will obligate its students studying at the other institution to organize adequate health insurance coverage before leaving the home institution.
17. The parties agree that they will, as host institutions, render the following assistance to the students:
- Provide appropriate counseling and information on the host country
 - Provide information on potentially available accommodation
18. The parties wish to make explicit the fact that they are not in general offering financial support to visiting exchange students, beyond the waiving of tuition fees in paragraph 4. In particular, the students are responsible for all travel expenses and costs of living including local transportation costs, insurance fees, textbooks and other charges arising from non-academic activities which are not compulsory under the approved exchange program. The obligations of the two institutions under this agreement are limited to exchange students only and do not extend to spouses or dependents.
19. Upon completion of the student exchange or study abroad visit at the host institution, the participating students must return to the home institution. No extension of stay shall be authorised unless otherwise specified by the home institution and approved by the host institution.
20. All personal data, students, faculty data in particular, exchanged between the parties are in accordance with the European privacy law the General Data Protection Regulation 2016/679 (EU-GDPR). The partners in contract assure that all exchanged data comply with the directives and provisions of the European privacy law GDPR namely, breach notification, right to access, right to be forgotten, data portability, privacy by design, and they are committed to protect and respect all rights to privacy and data protection.

Signed for and on behalf of

MCI Maximalist Center Innsbruck
The Entrepreneurial School
Rector Professor Andreas Altmann

Date:  www.mci.edu

Saint Petersburg State University
Vice-Rector for International Affairs
Sergey Andryushin

Date:

bilateral agreement between	Saint Petersburg State University
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