

PROTOCOL ON STUDENT EXCHANGE

between

SAINT-PETERSBURG UNIVERSITY, RUSSIAN FEDERATION

and

ALMATY MANAGEMENT UNIVERSITY, KAZAKHSTAN

№ 01/1-40-108-СНСТУ

am 16.03.2022

Federal State Budgetary Educational Institution of Higher Education «Saint-Petersburg State University» (hereinafter referred to as "Saint-Petersburg University"), duly represented by its Vice-Rector for International Affairs Sergey Andryushin, acting on the basis of proxy dated 15.12.2021 № 32-06-409, on the one part,

and

The Almaty Management University (hereinafter referred to as "AlmaU"), duly represented by Rector, Gulnara Kurenkeyeva, acting on the bases of the University Charta, on the other part,

hereinafter collectively referred to as Parties,

in accordance with the Framework Agreement for Cooperation concluded by the Parties on 16/02/22 (hereinafter referred to as the "Agreement"), agreed to continue their academic cooperation and have prepared to that effect the following Protocol on Student Exchange (hereinafter referred to as the "Protocol").

§ 1

1.1. The Parties will conduct exchange of undergraduate and graduate students for non-degree studies (*in the field of management*) in accordance with the rules and regulations set in this Protocol.

§ 2

The Parties agree to set following terms and conditions for student exchange:

2.1. The total number of exchange students per one academic year from each Party shall not exceed 1 (one) graduate student for study period of one term and 15 Executive MBA participants (students). In the exceptional cases the exchange period can be prolonged for more than it is stipulated in this Protocol. The Parties strive to distribute the candidates for exchanges evenly throughout the academic year and keep the balance of number of exchange students from each university annually.

2.2. The home university will be responsible for the initial selection of exchange students; however, the host university reserves the right to deny admission to any candidate not meeting its general admission criteria.

2.3. Exchange students will be exempted from paying tuition fees to the host university, but shall pay tuition fees at the home university, if applicable. Exchange students have to pay all other compulsory fees as according to the rules and regulations of the host university. Exchange students shall be informed about all compulsory fees in advance.

2.4. All the expenses related to participation in the exchange in accordance with this Protocol, including visa related expenses, medical insurance expenses, travel expenses as well as accommodation and living costs and any additional expenses connected to the participation in the exchange shall be covered by the exchange student.

2.5. The host university assists the exchange student in arranging accommodation (at AlmaU- consultation on accommodation options, at Saint-Petersburg University – at the dormitories of Saint-Petersburg University). The accommodation fee shall be covered by the exchange student.

2.6. All the exchange students should have a medical insurance valid on the territory of the host country during the whole exchange period.

2.7. Students who participate in the exchange program will be awarded grades and credits in accordance with the academic policies and regulations of the host university. All the exchange students receive a transcript of records at the end of the exchange period. If the transcript cannot be given directly to the student in accordance with the host university rules, it shall be put into the home university's disposal not later than one month after the termination of the exchange period.

2.8. Exchange students shall follow the rules of the host university and the law of the host country. Any infringement of the given rules and laws can be subject to pre-term dismissal from the host university.

2.9. All the exchange students will be enrolled on an equivalent base and given the same academic privileges as the other students in the host university. Exchange students are not subject to the same scholarship payments that are available for host university students.

2.10. The Parties will assist exchange students in all practical and academic matters, especially concerning obtaining visa, accommodation, and academic integration.

2.11. Partner institutions agree to provide appropriate assistance, which assumes no financial obligations of corresponding institution, in repaying accommodation debt in case such arise during mobility period of student at host university.

§ 3

3.1. The Parties can, by mutual written consent, introduce changes and additions to this Protocol in order to improve the effectiveness of cooperation.

3.2. Each Party shall not use names and logos of the other Party without its prior written consent, if not related directly to the performance of obligations under the present Protocol, except as provided by law.

3.3. This Protocol will come into effect from the date of signing and will remain in force for 5 years, but may be renewed by mutual written consent/unless either party terminates it by giving the other six months prior written notice. In the event of termination any exchanges already underway shall be allowed to be completed.

3.4. Should any dispute, disagreement or claim arise between the Parties in concern of this Protocol, the Parties shall try to settle them by negotiations.

§4

ANTI-CORRUPTION CLAUSE

4.1. When fulfilling their obligations under the Agreement, the Parties, their Personnel and affiliates must refrain from committing, inducing to commit obligations that violate the provision or compliance with the applicable legislation of the Republic of Kazakhstan, including in the field of corruption regulation. Do not receive, return or allow to receive any money or receive, directly or indirectly, be subject to consideration for consideration of an action or decision that pursues any improper benefits or achievements and improper goals.

4.2. When fulfilling their obligations under the Agreement, the Parties, their Personnel and affiliates do not carry out actions qualified by applicable law as giving/receiving a bribe, commercial bribery, as well as actions that violate the requirements of applicable law and international acts on combating the legalization (laundering) of income, obtained illegally.

4.3. If the Party suspects that a violation of any of the provisions of clauses 4.1., 4.2. of the Anti-Corruption Clause, the respective Party undertakes to notify the other Party in writing.

4.4. In a written notice, the Party shall refer to the facts or provide materials that reliably confirm or give reason to believe that a violation of any provisions of the Anti-Corruption Clause has occurred or may occur.

4.5. The Party that received the written notification is obliged to conduct an investigation within 10 days and submit its results to the other Party. Upon written notice, the Party has the right to suspend the performance of the Agreement until confirmation is received that the violation has not occurred or will not occur.

In a written notice, the Party is obliged to refer to the facts and / or provide materials that reliably confirm or give reason to believe that a violation of any provisions of clauses 4.1., 4.2 has occurred or may occur. Anti-Corruption Clause of any of the Parties, affiliates, employees or intermediaries.

4.6. In the event that one of the Parties violates its obligations to comply with the requirements of the Anti-Bribery and Corruption Policy provided for in paragraphs 4.1., 4.2 of the Anti-Corruption Clause and / or the other Party fails to receive confirmation within the prescribed period that the violation has not occurred or will not occur, the Customer or the Contractor has the right to terminate Agreement unilaterally, in whole or in part, by sending a written notice of termination. The Party on whose initiative the Agreement was terminated, in accordance with the provisions of this paragraph, is entitled to demand compensation for actual damage resulting from such termination.

This Protocol is prepared in two original copies in English and Russian; one for each Party.

For Federal State Budgetary Educational
Institution of Higher Education «Saint-
Petersburg State University»

Sergey Andryushin

Vice-Rector for International Affairs



For Almaty Management University

Guinara Kurenkeyeva

Rector

