

PROTOCOL ON STUDENT EXCHANGE № 01/1-70-43-01054

between

SAINT-PETERSBURG UNIVERSITY, RUSSIAN FEDERATION

and

FUDAN UNIVERSITY, CHINA

Federal State Budgetary Educational Institution of Higher Education «Saint-Petersburg State University» (hereinafter referred to as “Saint-Petersburg University”), duly represented by its Vice-Rector for International Affairs Sergey Andryushin, acting on the basis of proxy dated 26.01.2024 № 32-06-45, on the one part, and Fudan University, duly represented by its Vice President Professor CHEN Zhimin, on the other part,

hereinafter collectively referred to as Parties,

in accordance with the Agreement for Cooperation concluded by the Parties in 2023 (hereinafter referred to as the “Agreement”), agreed to continue their academic cooperation and have prepared to that effect the following Protocol on Student Exchange (hereinafter referred to as the “Protocol”).

§ 1

1.1. The Parties will conduct exchange of undergraduate and graduate (coursework) students for non-degree studies in accordance with the rules and regulations set in this Protocol.

§ 2

The Parties agree to set the following terms and conditions for student exchange:

2.1. The total number of exchange students per academic year from each Party shall not exceed 4 (*four*) undergraduate or graduate students for a study period of one term or 2 (*two*) for study period of one academic year. In exceptional cases, the exchange period can be prolonged for more than it is stipulated in this Protocol. The Parties strive to distribute the candidates for exchanges evenly throughout the academic year and keep the balance of the number of exchange students from each university annually.

2.2. The home university will be responsible for the initial selection of exchange students; however, the host university reserves the right to deny admission to any candidate not meeting its general admission criteria.

2.3. Exchange students will be exempted from paying tuition fees to the host university, but shall pay tuition fees at the home university, if applicable. Exchange students have to pay all other compulsory fees as according to the rules and regulations of the host university. Exchange students shall be informed about all compulsory fees in advance.

2.4. Students will enroll in units of study offered by the host institution, subject to availability, for which they meet pre-requisite study requirements. The institutions reserve their rights to

exclude Students from enrolling in specific units of study. At Fudan University, pre-approval from the relevant faculty or school may be required prior to enrolling students in certain disciplines.

2.5. All the expenses related to participation in the exchange in accordance with this Protocol, including visa related expenses, medical insurance expenses, travel expenses as well as accommodation and living costs and any additional expenses connected to the participation in the exchange shall be covered by the exchange student.

2.6. The host university assists the exchange student in arranging accommodation (at Fudan University - at the dormitories of Fudan University, at Saint-Petersburg University – at the dormitories of Saint-Petersburg University). The accommodation fee shall be covered by the exchange student. However, on-campus accommodation is not guaranteed.

2.7. All the exchange students should have a medical insurance valid on the territory of the host country during the whole exchange period. International students enrolling in the university-level student exchange program at Fudan are required to purchase the Foreign Students Overall Insurance to cover the study period in China.

2.8. Students who participate in the exchange program will be awarded grades and credits in accordance with the academic policies and regulations of the host university. The home university shall determine whether and to what extent the academic credit related to the exchange student's course of study at the host university may be considered for full or partial credit towards the exchange student's degree program at the home institution. All the exchange students receive a transcript of records at the end of the exchange period. If the transcript cannot be given directly to the student in accordance with the host university rules, it shall be put into the home university's disposal not later than 2 (two) months after the termination of the exchange period. In the exceptional cases (e.g. due to illness at the time of the final examination) the transcript is allowed to be provided in 3 months

2.9. Exchange students shall follow the rules of the host university and the law of the host country. Any infringement of the given rules and laws can be subject to pre-term dismissal from the host university.

2.10. All the exchange students will be enrolled on an equivalent base and given the same academic privileges as the other students in the host university. Exchange students are not subject to the same scholarship payments that are available for host university students.

2.11. The Parties will assist exchange students in all practical and academic matters, especially concerning obtaining visa, accommodation, and academic integration.

2.12. Partner institutions agree to provide appropriate informational assistance in contacting an exchange student in case an accommodation fee debt arise during his mobility period at host university. Such informational assistance assumes no financial obligations of corresponding institution and is aimed solely at inspiring student to repay his debt.

2.13. Subject to the laws of the host country and regulations of the host institution, the two institutions agree that the program activities will be conducted in a sound academic manner, and the cultural traditions and value systems of the program students' home countries will be respected. At the administration level, the two institutions will properly handle concerns if ever arising from the students regarding the above. The two institutions shall make members of the

two parties who participate in the activities under this agreement know their obligations of abiding by the laws and related rules and regulations of both countries when they are physically located in the host country.

§ 3

3.1. The Parties can, by mutual written consent, introduce changes and additions to this Protocol in order to improve the effectiveness of cooperation.

3.2. Each Party shall not use names and logos of the other Party without its prior written consent, if not related directly to the performance of obligations under the present Protocol, except as provided by law.

3.3. This Protocol will come into effect from 1 January 2024 and will remain in force for 5 (five) years, but may be renewed by mutual written consent/unless either party terminates it by giving the other six months prior written notice. In the event of termination any exchanges already underway shall be allowed to be completed.

3.4. Should any dispute, disagreement or claim arise between the Parties in concern of this Protocol, the Parties shall try to settle them by negotiations.

This Protocol is signed in English with two copies, one for each party.

For Federal State Budgetary Educational
Institution of Higher Education «Saint-
Petersburg State University»

For Fudan University

Sergey Andryushin

Prof. CHEN Zhimin

Vice-Rector for International Affairs

Vice President

Date: 20/02/2024

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