



## PROTOCOL ON STUDENT EXCHANGE

between

**SAINT-PETERSBURG UNIVERSITY, RUSSIAN FEDERATION**

and

**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY, INDIA**

01/1-70-68-CITY

Federal State Budgetary Educational Institution of Higher Education «Saint-Petersburg State University» (hereinafter referred to as “Saint-Petersburg University”), duly represented by its Vice-Rector for International Affairs Sergey Andryushin, acting on the basis of proxy dated 26.01.2024 № 32-06-45, on the one part,

and

Indian Institute of Technology Bombay (hereinafter referred to as “IIT Bombay”), duly represented by Director Professor Subhasis Chaudhuri on the other part,

hereinafter collectively referred to as “Parties”,

agreed to develop their academic cooperation and have prepared to that effect the following Protocol on Student Exchange (hereinafter referred to as the “Protocol”).

### § 1

- i. The Parties will conduct exchange of undergraduate and graduate students (*in all fields*) in accordance with the rules and regulations set in this Protocol.

### § 2

The Parties agree to set following terms and conditions for student exchange:

- i. The total number of exchange students from each Party shall not exceed 4 (four) undergraduate or graduate students for study period of one semester or 2 (two) for study period of one academic year. In the exceptional cases the exchange period can be prolonged for more than it is stipulated in this Protocol. The Parties strive to distribute the candidates for exchanges evenly throughout the academic year and keep the balance of number of exchange students from each university annually.
- ii. Undergraduate students participating in the exchange programme are required to have completed at least one year of study and graduate students one semester of study at their home institution.
- iii. In addition, exchange students must have acquired the necessary language skills to pursue their study program.



### **Language requirements at IIT-B**

For admission at IIT-B, exchange students must have sufficient language a level of proficiency in English language which is deemed by IITB to be sufficient for successful participation in an exchange program. If English is not the first language or language of medium of instruction (during secondary & higher education), documentary proof to illustrate fluency in English language. (Any ONE of the following)

- a) A note on mark sheets or a letter from the home university stating that the medium of instruction is English;
- b) A document from the University/English language instructor/a national agency, indicating the proficiency level of English as suitable for Tertiary education;
- c) A pass in any ONE of the following tests will be required: i. The Test of English as a Foreign Language (TOEFL), administered by the Educational Testing Service in the US, in which scores of at least 580 overall and 4.0 in the Test of Written English are required. The computer-based test requires scores of at least 240 overall and 4.0 in essay writing. The internet-based test requires scores of at least 95 overall with a minimum score of 20 in writing.
- d) The International English Language Testing Service (IELTS) test, administered by the British Council, in which scores of 6 or more in each section and an overall score of 6.5 are required.
- e) Duolingo score (of 115).

### **Language requirements at Saint-Petersburg State University**

For admission at Saint-Petersburg State University, students applying for an exchange place at Saint-Petersburg State University must meet the Russian/English language requirements (B2 level), which should be proved by an internationally recognized English exams certificates (IETLS, TOEFL) or a letter signed by applicant's home university Russian language teacher indicating applicant's current language proficiency in accordance with the European Language Level Self-Assessment Grid.

- iv. The home university will be responsible for the initial selection of exchange students; however, the host university reserves the right to deny admission to any candidate not meeting its general admission criteria.
- v. Exchange students will be exempted from paying tuition fees to the host university, but shall pay tuition fees at the home university, if applicable. Exchange students have to pay all other compulsory fees as according to the rules and regulations of the host university. Exchange students shall be informed about all compulsory fees in advance.
- vi. All the expenses related to participation in the exchange in accordance with this Protocol, including visa related expenses, medical insurance expenses, travel expenses as well as accommodation and living costs and any additional expenses connected to the participation in the exchange shall be covered by the exchange student.
- vii. The host university assists the exchange student in arranging accommodation (at Saint-Petersburg University – at the dormitories of Saint-Petersburg University). The accommodation fee shall be covered by the exchange student.





- viii. As a Host University, IIT B shall make reasonable efforts in assisting students in finding suitable accommodation (on-campus or off-campus) for the exchange period.
- ix. All the exchange students should have a medical insurance valid on the territory of the host country during the whole exchange period.
- x. Students who participate in the exchange program will be awarded grades and credits in accordance with the academic policies and regulations of the host university. All the exchange students receive a transcript of records at the end of the exchange period. If the transcript cannot be given directly to the student in accordance with the host university rules, it shall be put into the home university's disposal not later than one month after the termination of the exchange period.
- xi. Exchange students shall follow the rules of the host university and the law of the host country. Any infringement of the given rules and laws can be subject to pre-term dismissal from the host university.
- xii. All the exchange students will be enrolled on an equivalent base and given the same academic privileges as the other students in the host university. Exchange students are not subject to the same scholarship payments that are available for host university students.
- xiii. The Parties will assist exchange students in all practical and academic matters, especially concerning obtaining visa, accommodation, and academic integration.
- xiv. Partner institutions agree to provide appropriate assistance, which assumes no financial obligations of corresponding institution, in repaying accommodation fee debt in case such arise during mobility period of student at host university.

### § 3

- i. The Parties can, by mutual written consent, introduce changes and additions to this Protocol in order to improve the effectiveness of cooperation.
- ii. Nothing in this MOU grants to either Party any right or license to use the other Party's name, logos, or other trademarks, except in a mutually-agreed fashion.
- iii. This Protocol will come into effect from the date of signing and will remain in force for five (5) years, but may be renewed by mutual written consent/unless either party terminates it by giving the other six months prior written notice. In the event of termination any exchanges already underway shall be allowed to be completed.
- iv. Should any dispute, disagreement or claim arise between the Parties in concern of this Protocol, the Parties shall try to settle them by negotiations.
- v. At IIT Bombay, the management of the exchange will be the responsibility of the Office of International Relations and at SPbU it will be the responsibility of the International Academic Cooperation Department.



**Contact Persons at IIT Bombay:**

Agreement	Outgoing Students from SPbU	Incoming Students to SPbU
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This Protocol is prepared in two original copies in English; one for each Party.

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Institution of Higher Education «Saint-  
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For Indian Institute of Technology  
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Vice-Rector for International Affairs

  
**Prof. Subhasis Chaudhuri**  
Director

Date:



Date:

14/03/24

