



01/1-70-128-CPDTPY

**PROTOCOL ON STUDENT EXCHANGE**  
**between**  
**SAINT-PETERSBURG UNIVERSITY, RUSSIAN FEDERATION**  
**and**  
**SUN YAT-SEN UNIVERSITY, PEOPLE'S REPUBLIC OF CHINA**

**The Federal State Budgetary Educational Institution of Higher Education «Saint-Petersburg State University» (hereinafter referred to as “Saint-Petersburg University/SPbU”)**, duly represented by its Vice-rector for International Affairs Sergey V. Andryushin, acting on the basis of proxy dated 26.01.2024 № 32-06-45, on the one part,

and

**Sun Yat-sen University (hereinafter referred to as “SYSU”)**, duly represented by its Vice President for Education Administration Liu Jike, on the other part,

hereinafter collectively referred to as Parties,

agreed to continue their academic cooperation and have prepared to that effect the following Protocol on Student Exchange (hereinafter referred to as the “Protocol”).

§ 1

1.1. The Parties will conduct exchange of undergraduate and graduate students for non-degree studies in accordance with the rules and regulations set in this Protocol.

§ 2

The Parties agree to set following terms and conditions for student exchange:

2.1. The total number of exchange students per one academic year from each Party shall not exceed 4 (*four*) undergraduate or graduate students for study period of one term or 2 (*two*) students for study period of one academic year. In the exceptional cases the exchange period can be prolonged for more than it is stipulated in this Protocol by mutual consent of the Parties. The Parties strive to distribute the candidates for exchanges evenly throughout the academic year and keep the balance of number of exchange students from each university annually.

2.2. The home university will be responsible for the initial selection of exchange students; however, the host university reserves the right to deny admission to any candidate not meeting its general admission criteria.

2.3. Exchange students will be exempted from paying tuition fees to the host university, but shall pay tuition fees at the home university, if applicable. Exchange students have to pay all other compulsory fees



as according to the rules and regulations of the host university. Exchange students shall be informed about all compulsory fees in advance.

2.4. The host university will assist the exchange student in arranging accommodation (at SYSU: at the dormitories of SYSU, at SPbU: at the dormitories of SPbU).

2.5. All the expenses related to participation in the exchange in accordance with this Protocol, including visa related expenses, medical insurance expenses, travel expenses as well as living costs and any additional expenses connected to the participation in the exchange shall be covered by the exchange student.

2.6. Students are required to purchase mandatory insurance according to the laws and regulations of their host country or region, and the insurance costs are borne by the students themselves. Exchange students coming to SYSU should comply with Chinese regulations and the university's requirements by purchasing international student comprehensive medical insurance during their exchange period, in order to access relevant medical services.

2.7. Students who participate in the exchange program will be awarded grades and credits in accordance with the academic policies and regulations of the host university. A Transcript of Records will be issued by the receiving institution no later than 2 (two) months after the end of the exchange period.

2.8. Exchange students shall follow the rules of the host university and the law of the host country. Any infringement of the given rules and laws can be subject to pre-term dismissal from the host university.

2.9. All the exchange students will be enrolled on an equivalent base and given the same academic privileges as the other students in the host university. Exchange students are not subject to the same scholarship payments that are available for host university students.

2.10. The Parties will assist exchange students in all practical and academic matters, especially concerning obtaining visa, accommodation, and academic integration. Exchange students to SYSU should register with X1 or X2 visas.

2.11. The Parties agree to provide appropriate assistance, which assumes no financial obligations of corresponding institution, in repaying accommodation debt in case such arise during mobility period of student at the host university.

### § 3

3.1. The Parties can, by mutual written consent, introduce changes and additions to this Protocol in order to improve the effectiveness of cooperation.

3.2. Each Party shall not use names and logos of the other Party without its prior written consent, if not related directly to the performance of obligations under the present Protocol, except as provided by law.

3.3. This Protocol will come into effect from the date of signing and will remain in force for 5 (five) years but may be renewed by mutual written consent/unless either party terminates it by giving the other six months prior written notice. This Protocol terminates six months after the written notice of termination is delivered to the other party. In the event of termination, any exchanges already underway shall be allowed to be completed.

3.4. Should any dispute, disagreement or claim arise between the Parties in concern of this Protocol, the Parties shall try to settle them by negotiations.



3.5. At SYSU, the management of the exchange will be the responsibility of the School of Aeronautics and Astronautics, and at SPbU it will be the responsibility of the International Academic Cooperation Department.

Contact Persons at SYSU:

Agreement	Outgoing Students	Incoming Students
Ms. Wang Guoying Undergraduate Exchange Program Coordinator Phone: +86 20 84112408 E-mail: jwcjlk@mail.sysu.edu.cn	Mr. Huang Jianliang Outgoing Mobility Coordinator Phone: +86 20 84111177 E-mail: <a href="mailto:huangjl@mail.sysu.edu.cn">huangjl@mail.sysu.edu.cn</a>	Ms. Wang Guoying Incoming Mobility Coordinator Phone: +86 20 84112408 E-mail: <a href="mailto:jwcjlk@mail.sysu.edu.cn">jwcjlk@mail.sysu.edu.cn</a>

Contact Persons at SPbU:

Agreement	Outgoing Students from St. Petersburg	Incoming Students to St. Petersburg
Ms. Veronica E. Koytova The Head of the International Academic Cooperation Department Phone: +7 8123287562 E-mail: <a href="mailto:v.koytova@spbu.ru">v.koytova@spbu.ru</a>	Ms. Aleksandra Y. Kireeva Outgoing Mobility Coordinator Phone: +7 812 328 75 62 E-mail : <a href="mailto:a.y.kireeva@spbu.ru">a.y.kireeva@spbu.ru</a>	Ms. Ekaterina Y. Petryanina Incoming Mobility Coordinator Phone: +7 812 328 75 62 E-mail: <a href="mailto:e.petryanina@spbu.ru">e.petryanina@spbu.ru</a>

Two copies of this Protocol are signed in English; one copy for each Party.

For Saint-Petersburg State University

  
Sergey V. Andryushin

Vice-Rector for International Affairs

Date: 03 07 2024

For Sun Yat-sen University

  
Liu Jike

Vice President for Education Administration

Date: 2024.6.12

